



REPUBLIC OF KENYA



COUNTY GOVERNMENT OF NAKURU

MUNICIPALITY OF GILGIL

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Nakuru

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INTEGRATED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2026/2027

S/NO	TIMELINE	ACTIVITY/EVENT	ACTORS
1.	15 th July 2026	Staff Meeting	Municipal Manager, Administrator, & HR
2.	27 th -31 st July	PC evaluation & preparations of negotiations	Municipal Manager, HR
3.	12 th August 2026	Public forum	Municipal Manager, Economist
4.	18 th August	Staff Meeting	Municipal Manager, Administrator & HR
5.	26 th August 2026	Committee Meetings	Municipal Manager, Committee Chairpersons
6.	3 rd September 2026	Private Sector Engagements	Municipal Manager, Administrator
7.	8 th -10 th September 2026	Induction	Municipal Manager, Administrator & HR
8.	15 th September	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
9.	6 th October 2026	Staff Meeting	Municipal Manager, Administrator & HR
10.	9 th October 2026	Tree Planting	Municipal manager & Environmental Officer
11.	13 th October 2026	Public Engagement Forum (CFSP)	Municipal manager, Economist
12.	2 nd – 6 th November 2026	IDEP Review	Manager, Economist, Planner
13.	10 th November 2026	Staff Meeting	Municipal Manager, Administrator & HR
14.	13 th November 2026	Clean up	Municipal Manager, Environmental officer
15.	17 th November 2026	Committee Meetings	Municipal Manager, Committee Chairpersons
16.	23 rd – 27 th November 2026	Annual trade fair and cultural festival	Municipal manager and Social safe guard officer

17.	1 st December 2026	World's AIDS Day	Municipal manager, Social Safe Guard	
18.	8 th December 2026	Full Board Meeting	Municipal Manager, Board Chair	
19.	15 th -17 th December, 2026	Capacity Building	Manager, HR	
20.	12 th January 2027	Preparation of Municipal budget	Manager, Budget controller	
21.	18 th – 22 nd January, 2027	Staff Meeting/Mid-year review (SPAS)	Manager, HR, Administrator	
22.	16 th February 2027	Committee Meetings	Municipal Manager, Committee Chairpersons	
23.	22 nd -26 th February, 2027	Preparation of strategic plan (2027-2032)	Manager, HR, Economist, Planner	
24.	4 th March, 2027	Full Board Meeting	Municipal Manager, Board Chair	
25.	17 th March 2027	Private Sector engagement forum	Manager, Economist, Administrator	
26.	22 nd March, 2027	World water day	Manager, Environmentalist	
27.	6 th April 2027	Staff meeting	Manager, HR	
28.	21 st April, 2027	Public Engagement Forum	Manager, Administrator	
29.	13 th May, 2027	Mental Health Day	Manager, Sociologist	
30.	2 nd June 2027	Committee Meetings	Municipal Manager, Committee Chairpersons	
31.	4 th June, 2027	Clean up	Manager, Environmentalist	
32.	21 st -25 th June, 2027	Retreat and Full Board Meeting	Manager, Board Chair	

